



PUBLICATION OF DECISION LIST NUMBER 06/21-22

MUNICIPAL YEAR 2021/22

Date Published: 18 June 2021

This document lists the decisions taken by the Cabinet at its meeting on 15 June 2021. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 2 July 2021) unless the Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 or that affect more than one ward can be called in. "Call-in" requires at least a quarter of the Members of the Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Alison Marston, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of the Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where the Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by the Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Alison Marston, Governance Services Manager at the Council Offices, Campus East,

Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail a.marston@welhat.gov.uk

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Bereavement Services Contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1042	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 24 June 2021

DECISION:

- (1) That the Bereavement services are delivered in accordance with section 3.2 of the report.
- (2) That delegated authority is given to the Chief Executive, in consultation with the Cemetery Procurement Board to award the contract for the main construction contractor.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Award of Decarbonisation Contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Forward Plan Reference FP1046	Mark Croft Tel: 01707 357939 m.croft@welhat.gov.uk	Yes 24 June 2021

DECISION:

- (1) That in accordance with paragraph 14k (Alternative Procedures in Prescribed Circumstances) of the Contract Procedure Rules, that Cabinet agree to appoint Design Installation Service Limited to act as Principal Contractor with a separate appointment to Barry Beard Limited to undertake work in 2021 in accordance with the information and reasons contained in the report.
- (2) Cabinet approved the drawdown of £196k from earmarked reserves for the council's contribution towards the total project cost of £2.559M. The remaining £2.363M of costs will be met by grant funding received.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
YMCA Peartree Lane

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	Peartree	No	Forward Plan Reference FP1047	Richard Baker, Tel: 01707 357425, r.baker@welhat.gov.uk Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk	Yes 24 June 2021

DECISION:

- (1) That the Council seek to negotiate with the YMCA to acquire this site.
- (2) That delegated authority is granted to the Head of Resources in consultation with the Leader and the Executive Member for Resources, to negotiate this purchase, provided it is at a sum no greater than that set out in the exempt report on this matter and subject to confirmation from a qualified valuer that the council is acting on market terms.
- (3) That subject to successful negotiation of a purchase price of less than or equal to the value set out in the exempt report on this matter, that a budget be recommended to Council. The value recommended will be linked to the negotiated purchase price plus stamp duty land tax.
- (4) That subject to successful negotiation and approval of budget, that delegated authority is granted to the Head of Resources in consultation with the Leader and the Executive Member for Resources, to appropriate the site to the Housing Revenue Account for the value set out in the exempt report on this matter, or dispose of the site to its subsidiary company Now Housing Limited or on the open market.

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

REVENUE OUTTURN REPORT 2020-21

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker, Tel: 01707 357425, r.baker@welhat.gov.uk	No

DECISION:

- (1) Cabinet noted the revenue outturn position for 2020/21.
- (2) Cabinet approved the movements on earmarked reserves as detailed in section 3.4 of the report.
- (3) That delegated authority be given to the Section 151 Officer to adjust the 2021/22 budget for items of income and expenditure rolled forward through earmarked reserves.
- (4) Cabinet noted the position on debts set out in section 5 of this report.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
CAPITAL BUDGET OUTTURN REPORT 2020/21

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker, Tel: 01707 357425, r.baker@welhat.gov.uk	No

DECISION:
(1) Cabinet noted the overall capital outturn position and financing for 2020/21. (2) Cabinet approved the re-phasing of budgets as detailed in Appendix A.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT					
TREASURY MANAGEMENT AND INVESTMENT STRATEGY ANNUAL REPORT 2020/21					

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Richard Baker, Tel: 01707 357425, r.baker@welhat.gov.uk	No

DECISION:
Cabinet noted the report and actual treasury management prudential indicators for 2020/21.

BACKGROUND:

Cabinet Decisions
Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

GRANT AWARD FROM CONTAIN OUTBREAK MANAGEMENT FUND

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk	No

DECISION:

Cabinet noted the content of the report and agree that that the grants should be made available through the community grant programme and overseen by the Grants Board.

BACKGROUND:

Cabinet Decisions
Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
PERFORMANCE EXCEPTION REPORT - QUARTER 4 (2020-21)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Paul Underwood Tel: 01707 357220 p.underwood@welhat.gov.uk	No

DECISION:
Cabinet noted the contents of the report and approved any proposed actions highlighted in the appendices.

BACKGROUND:

Cabinet Decisions
Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
COUNCIL ACHIEVEMENTS LIST (JANUARY - MARCH 2021)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Paul Underwood Tel: 01707 357220 p.underwood@welhat.gov.uk	No

DECISION:
Cabinet noted the report and contents of the Achievements List.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
APPOINTMENT OF CABINET PANELS, COMMITTEES AND BOARDS 2021-22

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Alison Marston Tel: 01707 357444 a.marston@welhat.gov.uk	No

DECISION:
Cabinet agreed the appointments to Committees and Boards for 2021/22.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

APPOINTMENT OF REPRESENTATIVES ON EXECUTIVE OUTSIDE BODIES 2021/22

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Alison Marston Tel: 01707 357444 a.marston@welhat.gov.uk	No

DECISION:

Cabinet agreed the appointments of representatives on executive outside bodies 2021/22.

BACKGROUND:

Cabinet Decisions
Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Purchase of Land YMCA Peartree

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	Peartree	No	Forward Plan Reference FP1047	Richard Baker, Tel: 01707 357425, r.baker@welhat.gov.uk Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk	Yes 24 June 2021

DECISION:

The council sought to negotiate to acquire the site for no more than the amount set out in the report.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Award of Decarbonisation contracts

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1046	Mark Croft Tel: 01707 357939 m.croft@welhat.gov.uk	Yes 24 June 2021

DECISION:

Cabinet noted the process followed before reaching recommendations made in the Part I report to dispense the Contract Procedure Rules.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT
Agency Staff Contract Award

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1040	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 24 June 2021

DECISION:
That a contract with a maximum duration of four years is awarded to Randstad Solutions Limited commencing on 1 July 2021, with the ability to terminate the contract at any time after the first 12 months.

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

The following decisions have been taken during the period 9 March to 15 June 2021 using Executive Member Decision Notices.

SUBJECT / TITLE OF REPORT
Risk register status as at 5 February 2021

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Andy Cremer Tel: 01707 357169 a.cremer@welhat.gov.uk	No

DECISION:
To note and approve the strategic risk register covering the period October 2020 to February 2021. (Note: This decision was taken by Executive Member Decision Notice). Date this decision was taken – 18 March 2021 Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Business Rate Write Off (1)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Non-Key	Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	No

DECISION:

Write offs between £10,000 to £49,999 can be authorised by the Executive Member for Resources in accordance with the updated financial regulations, which were approved at the constitution review group and at full council on 1 February 2021. The Executive Member for Resources agrees to write off a business rates account to the value of £16,953.35.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Business Rate Write Off (2)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Non-Key	Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	No

DECISION:

Write offs between £10,000 to £49,999 can be authorised by the Executive Member for Resources in accordance with the updated financial regulations, which were approved at the constitution review group and at full council on 1 February 2021. The Executive Member for Resources agrees to write off a business rates account to the value of £15,613.19.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Business Rate Write Off (3)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Non-Key	Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	No

DECISION:

Write offs between £10,000 to £49,999 can be authorised by the Executive Member for Resources in accordance with the updated financial regulations, which were approved at the constitution review group and at full council on 1 February 2021. The Executive Member for Resources agrees to write off a business rates account to the value of £10,503.22.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Business Rate Write Off (4)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Non-Key	Farhad Cantel Tel: 01707 357011 f.cantel@welhat.gov.uk	No

DECISION:

Write offs between £10,000 to £49,999 can be authorised by the Executive Member for Resources in accordance with the updated financial regulations, which were approved at the constitution review group and at full council on 1 February 2021. The Executive Member for Resources agrees to write off a business rates account to the value of £19,250.10.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Disabled Facilities Grant Funding and Use Of Better Care Fund

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Andy Luck Tel: 01707 357571 a.luck@welhat.gov.uk	No

DECISION:

(1) Agreement to this council using unspent Better Care Fund allocation to employ a Housing Options Navigator and enter into a pilot joint initiative with Hertfordshire County Council for the provision of a dedicated specialist support to advise and support older and disabled people about their housing options.

(2) Agreement that other suitable uses of the fund are investigated and options reported back to members for consideration.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Mutual Exchange Policy

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	All Wards	No	Non-Key	Kerry Clifford Tel: 01707 357659 k.clifford@welhat.gov.uk	No

DECISION:

- (1) To approve the recommended changes to the Mutual Exchange Policy.
- (2) To give delegated authority to the Director (Housing and Communities) in consultation with the Executive Member to make appropriate changes to the policy as required as a result of changes in legislation, guidance or as a result of a future review and/or customer feedback.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 18 March 2021

Date of publication of the decision – 18 March 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Immediate Article 4 Direction on Land to the west of Vineyards Road, Northaw EN6 4PE

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
1	Northaw and Cuffley	No	Non-Key	Sarah Smith Tel: 01707 357512 s.smith@welhat.gov.uk	No

DECISION:

The serving of an immediate Article 4 Direction to remove nationally permitted development rights for: the erection, construction, maintenance, improvement or alteration of a gate, fence, wall or other means of enclosure; the use of the land for any purpose for not more than 28 days in total in any calendar year, of which not more than 14 days in total may be used for (a) the holding of a market, (b) motor car and motorcycle racing including trials of speed and practising for these activities, and the provision on the land of any moveable structure for the purpose of the permitted use.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 7 April 2021

Date of publication of the decision – 7 April 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Award of Contract for Campus West Water Drainage Improvements

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	Handside	No	Forward Plan Reference FP1038	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 21 April 2021

DECISION:

To award the contract for Campus West Water Drainage Improvements to Henderson and Taylor (Public Works) Limited.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 15 April 2021

Date of publication of the decision – 15 April 2021

BACKGROUND:

Cabinet Decisions

Tuesday 15 June 2021

SUBJECT / TITLE OF REPORT

Award of Contract for Crematory Equipment

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by
2	All Wards	No	Forward Plan Reference FP1025	Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Yes 22 April 2021

DECISION:

- (1) That Facultatieve Technologies Ltd. (FTL) be appointed as a Named Contractor for the Supply, Installation and Commissioning of the Cremator equipment.
- (2) That a contract for the design (in the form of a Pre Contract Services Agreement) of the Cremator is awarded to Facultatieve Technologies Ltd.
- (3) That following successful commissioning of the Cremator and subject to agreement of the budget that a maintenance contract, for an initial period of 5 years is awarded to Facultatieve Technologies Ltd.

(**Note:** This decision was taken by Executive Member Decision Notice).

Date this decision was taken – 15 April 2021

Date of publication of the decision – 16 April 2021